

City Clerk - License Division



License Division Responsibilities

- First stop for many new businesses
- Provide license information to public
- Support the Licenses Committee of the Common Council

Common Businesses Licensed

- Bars/Restaurants
- Convenience Stores/Gas Stations
- Used Car Lots/Salvage Yards
- Secondhand Stores

License Process (varies by type)

Application

- License Division Review
- Process Review

Notification

- E-notify
- Publication
- Mailing

Departmental Review

Police
Department

Department of
Neighborhood
Services

Health
Department

Local Council
Member

Police Department

Fingerprinting

Telephone Interview

Background Check

Licensed Premises Reports (PA-33)

Crime Prevention Through Environmental
Design Survey (CPTED)

Department of Neighborhood Services

Occupancy
Permit

Home
Occupation
Statement

Board of
Zoning
Appeals

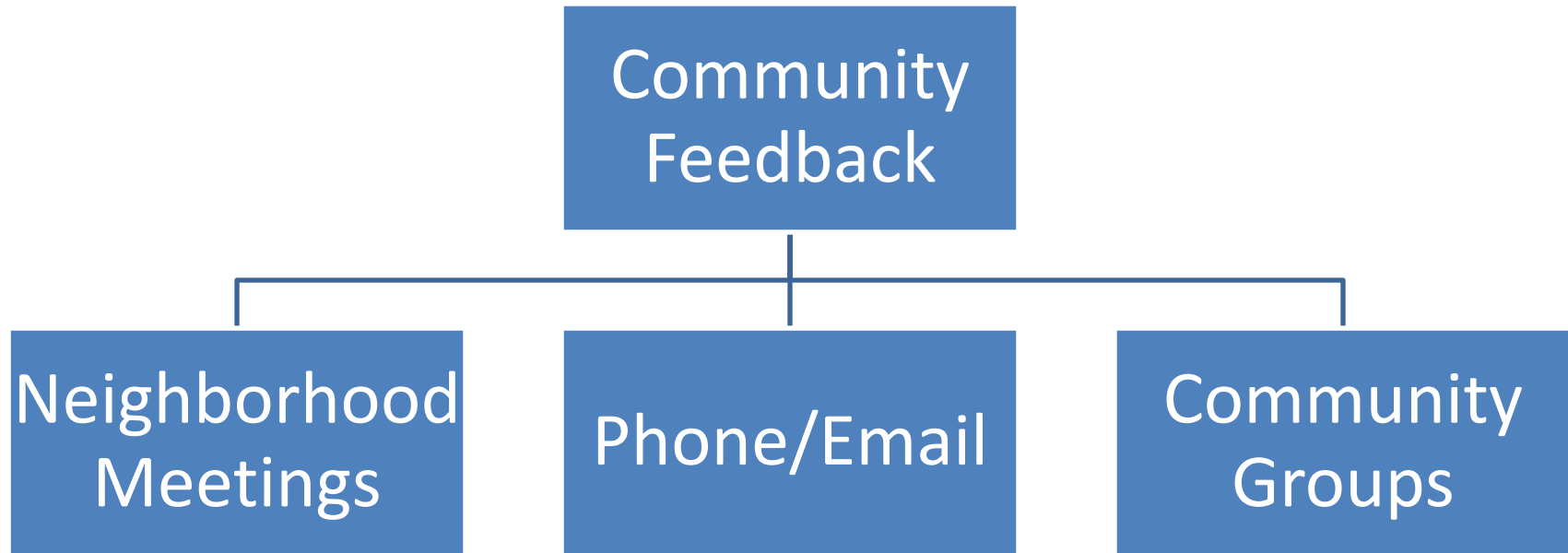
Health Department

Plan
Review

Pre-
Inspection

Variance

Local Council Member



Approval

Certification



Licenses Committee



Common Council



Meet Remaining Requirements

Resources



StartSmart



[Milwaukee.gov/StartSmart](https://milwaukee.gov/StartSmart)

Find out what licenses you need

Pivot



[Milwaukee.gov/Pivot](https://milwaukee.gov/Pivot)

Workshop with city and state departments

July 31 at 9 AM, 930 W Historic Mitchell St

Clerk Notes



Contact us



license@milwaukee.gov



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City Hall - 200 E Wells St, Room 105



[Facebook.com/MKELicenseDivision](https://www.facebook.com/MKELicenseDivision)